



QUICK LIST CHECK

Certain types of reporting entities are required to scan lists published by the Office of the Superintendent of Financial Institutions (OSFI) to determine whether their customers are listed persons or entities. Where there is a possible match, there must be a way to determine whether or not it's a true match and document the results. We've developed QuickListCheck to make this process easy.



The process is simple. Upload a list of names or search for a single name. The search is completed quickly, providing you with a fillable PDF form that can be used to document your investigation into any possible matches.

We keep your data on our server only as long as it takes to run a query and generate the fillable PDF. After this, the original data is automatically purged from our servers. We keep a **hash** of the data (this doesn't contain any personal information about your customers). A copy of your downloadable PDF is also maintained for 21 calendar days.



When you run a query, our program calls an API specific to the lists selected. Each version of the list is the most recently updated version, and the output includes a timestamp of the last update. Our custom API checks for new updates every 24 hours, so you can be sure that you are querying the latest version of the list.

Bonus: new users (and their friends) can use the code "Free100" for 100 free list searches! This code may only be used once per registered user. The code expires on December 31st, 2016.

Our system generates a fillable PDF file to help you meet your recordkeeping requirements.

The file includes information about:

- The lists that were scanned,
- The date that the lists were last updated,
- The date that the you ran the query,
- The number of records that were queried, and
- Any potential matches that were found.



The fillable sections of the document have dedicated spaces for you to record:

- Notes about your investigation,
- Any follow-up that you conducted,
- Who conducted your investigation,
- The date of your investigation,
- Whether any list matches were “true matches” or “false positives,” and
- A space for Compliance Officer sign-off and any additional notes.

We will also email notifications when your file is ready, and if you have any files scheduled for deletion that you haven’t downloaded yet.

Glossary

API - application programming interface. These ubiquitous software modules allow for quick and convenient querying of the various lists.

hash - a hash is analogous to a fingerprint, but for data. In the same way that every person has a unique fingerprint, every set of data has a unique hash. Also like fingerprints, hashes are one-way; a set of fingerprints does not identify a person, but a person - by virtue of having fingers - identifies fingerprints. Thus, because we store the hash of your data, it is impossible to go backwards and identify the data, but provided the original data (output) is unchanged, it is possible to confirm that the search was actually completed through our system.

algorithm - this is the ‘recipe’ that identifies potential matches over and above direct matches using **fuzzy logic**.

fuzzy logic - a matching algorithm that deals with approximations rather than direct matches. For example, the format of the OSFI list is in Excel and is only searchable for direct matches (searches for Osama will reveal only Osama, not Osema, or Mosama). Fuzzy logic allows for matches that aren’t perfect, as well as perfect matches.

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